



Centre for English Language & Training  
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## Four Short Courses in Spring 2008

Course	Focus on Planning & Teaching....	Weekday Dates	Weekend Dates
1	..... Grammar Lessons	24/03-02/04	29/03-06/04
2	..... Reading & Listening Skills Lessons	02/04-16/04	12/04-20/04
3	..... Speaking & Writing Lesson	05/05-14/05	10/05-18/05
4	.....with your Coursebook	09/05-28/05	24/05-01/06

These four short courses are modules of our Certificate in TEFL Course and can be taken individually or you can attend them all in order to obtain the Certificate in TEFL.

The Certificate in TEFL is perhaps one of the best known courses in Greece and to date it has been attended by more than 2000 teachers preparing them thoroughly for successful classroom teaching. To obtain the Certificate in TEFL, trainees have to attend all the modules above, plus an extra module on Testing and Evaluation, Teaching Adults, Teaching Young Learners and to submit a Coursebook based Project after the course has been completed.

If you wish to find out more about how you can apply for the full Certificate in TEFL course, please visit our website. If you are interested in any of the shorter course options, please read on to see their content and structure.



Certificate in TEFL trainee teachers preparing for a Teaching Practice.



Certificate in TEFL trainee teachers during a seminar

CELTA Athens trainee teachers are teaching all over the world.

Please scroll to the last page to view discounts offered to groups of teachers from the same Foreign Language Centre.

# Course Timetables & Details

## Course 1 Planning & Teaching Grammar Lessons

Times	Session 1	Session 2	Session 3	Session 4
09:00 - 09:50	Structures & Functions	Presentation Options	From Controlled Practice to Freer Production Activities	Principles & Models of Planning Grammar Lessons
10:00 - 10:50	Teaching Grammar - Approaches & Methods	Contexts & Concepts		
11:00 - 11:50		Presentation Options	Controlled Practice Options	Error Correction
12:00 - 12:50	Class Management			
13:00 - 13:50				

At the end of this course, participants will be asked to teach a 50-60 minute Grammar lesson either to one of the classes at CELT or to their own class at their institution. A lesson plan should be submitted at the time of the teaching practice and resubmitted with corrections and improvements AFTER teaching the class and receiving feedback from the Course Tutor.

A Certificate of Attendance will be given to those who have attended this module fully and have participated in the Teaching Practice.

**Course Length:** 22 hours (Seminar Input, Teaching Practice & Feedback)  
**Tuition:** 350 Euros  
**Dates:** March 24, 26, 31 & April 2 2008 ([weekdays](#)) or March 29, 30 & April 5, 4 ([weekends](#))

## Course 2 Planning & Teaching Reading & Listening Skills Lessons

Times	Session 1	Session 2	Session 3	Session 4
09:00 - 09:50	Vocabulary Presentation	Reading Skills - Reading Activities	Listening Skills Listening Activities	Receptive Skills Planning
10:00 - 10:50				
11:00 - 11:50	Vocabulary Activities	Vocabulary through Text	Classroom Management	Teaching Practice Preparation
12:00 - 12:50				
13:00 - 13:50				

At the end of this course, participants will be asked to teach a 50-60 minute Listening &/or Reading skills lesson either to one of the classes at CELT or to their own class at their institution. The lesson should also have a clear vocabulary focus. A lesson plan should be submitted at the time of the teaching practice and resubmitted with corrections and improvements AFTER teaching the class and receiving feedback from the Course Tutor.

A Certificate of Attendance will be given to those who have attended this module fully and have participated in the Teaching Practice.

**Course Length:** 22 hours (Seminar Input, Teaching Practice & Feedback)  
**Tuition:** 350 Euros  
**Dates:** April 7, 9, 14 & 16 ([weekdays](#)) or April 12, 13, 19 & 20 ([weekends](#))

## Course 3 Planning & Teaching Speaking & Writing Lessons

Times	Session 1	Session 2	Session 3	Session 4
09:00 - 09:50	Pronunciation 1 - Sounds	Speaking Skills - Speaking Activities	Writing Skills - Writing Activities	Planning Productive Skills Lessons
10:00 - 10:50	Pronunciation 2 - Stress and Linking			
11:00 - 11:50	Pronunciation 3 - Rhythm and Intonation	Classroom Management	Correction of Speaking & Writing Activities	Teaching Practice Preparation
12:00 - 12:50				
13:00 - 13:50				

At the end of this course, participants will be asked to teach a 50-60 minute speaking &/or writing skills lesson either to one of the classes at CELT or to their own class at their institution. The lesson should also have a clear language focus (pronunciation, vocabulary, grammar, syntax, cohesive devices). A lesson plan should be submitted at the time of the teaching practice and resubmitted with corrections and improvements AFTER teaching the class and receiving feedback from the Course Tutor.

A Certificate of Attendance will be given to those who have attended this module fully and have participated in the Teaching Practice.

**Course Length:** 22 hours (Seminar Input, Teaching Practice & Feedback)  
**Tuition:** 350 Euros  
**Dates:** May 5, 7, 12, 14 ([weekdays](#)) or May 10, 11, 17 & 18 ([weekends](#))

## Course 3 Planning & Teaching with the Coursebook

Times	Session 1	Session 2	Session 3	Session 4
09:00 - 09:50	Principles of Materials Design	Using Coursebook Materials with younger learners	Materials & Mixed Ability Classes	Skills Integration & materials design
10:00 - 10:50				
11:00 - 11:50	Coursebook Evaluation & Selection	Using Coursebook Materials with older learners	Planning Lessons with the Coursebook	Teaching Practice Preparation
12:00 - 12:50				
13:00 - 13:50				

At the end of this course, participants will be asked to teach a 50-60 minute lesson based on a coursebook with appropriate adaptations. The lesson can be taught either to one of the classes at CELT or to their own class at their institution. The lesson can be skills based with an appropriate language focus or vice versa. A lesson plan should be submitted at the time of the teaching practice and resubmitted with corrections and improvements AFTER teaching the class and receiving feedback from the Course Tutor.

A Certificate of Attendance will be given to those who have attended this module fully and have participated in the Teaching Practice.

**Course Length:** 22 hours (Seminar Input, Teaching Practice & Feedback)  
**Tuition:** 350 Euros  
**Dates:** May 19, 21, 26, 28 (weekdays) or May 24, 25, 31 & June 1 (weekends)

## Discounts Offered

A 10% discount is offered to course participants who:

- pay for their **full** tuition AT LEAST **three** months prior to the course start
- groups of teachers from the same institution (more than ONE).

Upon payment of their tuition fees, all candidates are automatically given free library membership and free use of our Teachers' Self Access Centre.

## COURSE TUTORS



Marisa Constantinides



Olha Madylus



Rosemary Aravanis



George Vassilakis

Courses taught by Experts  
Attended by Teachers from All Over the World



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Please visit our website to view profiles of tutors and full course descriptions